

THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF TALENT ACQUISITION
SITE SELECTION TEACHER ACCEPTANCE FORM

TO BE COMPLETED BY THE TEACHER

- I understand that in accepting this position, I am agreeing to the following stipulation:
I will not be eligible for consideration for any position at another site selection school during the current site selection period.

PRINT NAME	TELEPHONE
EMPLOYEE ID NUMBER	EMAIL ADDRESS
AREA OF APPOINTMENT	SITE SELECTION SCHOOL
SIGNATURE	DATE

EMPLOYMENT STATUS (check all that applies)

- I am currently employed by The School District of Philadelphia as an appointed teacher, counselor or librarian.

My current work location school is _____ Location # _____.

My subject is _____.

- ___ This is a voluntary acceptance of a new assignment, OR
___ I am also a forced transfer in the current school year.

- I am on special assignment to this school.
 I am currently on a School District of Philadelphia eligibility list
 I am returning from parental leave.
 I am returning from charter school leave.
 I am an approved restoration to service within a four year period as a former teacher.

ASSIGNMENT STATUS (check all that applies)

- I am a forced transfer and I choose **to return** to my former location if a position becomes available prior to 7/31.
 I am a forced transfer and I choose **to not return** to my former location if a position becomes available prior to 7/31.

Retentions will remain on file until 7/31.

- I choose to rescind my retention request.
 I want my retention to remain on file.

TO BE COMPLETED BY THE PRINCIPAL OF THE SITE SELECTION SCHOOL

I acknowledge that _____ has been interviewed by the Site Selection Committee and has been offered a position as _____ at the _____ School, (Loc #) _____ for the school year _____ upon confirmation from Staffing.

Principal's Name

Principal's Signature

Telephone Number

Principal's email address

SEND TO: FAX: 215-400-4611 or Email: staffing@philasd.org