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**THE SCHOOL DISTRICT OF PHILADELPHIA  
ACADEMY AT PALUMBO HIGH SCHOOL**

1100 CATHARINE STREET  
PHILADELPHIA, PA 19147  
T-215-400-8130 · F-215-400-8131

**MS. KIANA L. THOMPSON, PRINCIPAL**  
*Griffin Pride: Nothing Less than Success!*

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POSTING DATE: 06/07/17

CLOSING DATE: 06/30/17

SCHOOL: THE ACADEMY at PALUMBO HIGH SCHOOL

SPORT: VARSITY FOOTBALL – 1<sup>ST</sup> ASSISTANT COACH

JOB DESCRIPTION: The successful candidate will work with students at the High School JV and Varsity Level to develop the skills needed to successfully participate in the sport of Football. The following criteria shall be considered by the Principal / Athletic Director in evaluating applicants for new appointments to coaching positions.

CRITERIA:

- Applicants must be certified satisfactory teachers employed by the School District of Philadelphia whose appointment as a coach would not adversely affect teaching obligations.
- Applicants must have attained a “Highly Qualified” rating in the sport for which they apply.
- Applicants should have playing and/or coaching experience on an organized team (displays a sound technical knowledge of the sport and the rules involved).
- Applicants must produce evidence of certification with an accredited agency in the area of prevention and care of injuries (First Aid and CPR/AED).
- Applicants must be willing to commit themselves to constant and total supervision of athletic activities. This includes but is not limited to, caring for injured players, riding buses, supervising locker rooms and athletic areas.
- Applicants must be knowledgeable of all current policies for competition and eligibility as prescribed by the School District of Philadelphia and PIAA and keep abreast of theories and techniques of the sport.
- Applicants must have organizational ability involving large groups, keeping accurate records and meeting deadlines.
- Applicants must have evidence of good rapport with students and faculty.
- Applicants must demonstrate the ability to deal in a competent manner with parents, custodial staff, officials and coaches.
- Applicants must have the ability to assist players in making sound moral judgments concerning their conduct on and off the field.
- Applicant must obtain PIAA required coursework as stated in PIAA bylaws.
- Applicants must attend all mandatory School District and PIAA scheduled coaches meetings.
- Applicants are required to coach when games/events are scheduled on evenings, weekends, and on school days.
- Applicants are obligated to continue coaching during PIAA playoffs.
- When qualifications are equal, seniority shall be the determinant for assignments.
- The principal may pass over a candidate who was on the coaching qualifications list if it can be substantiated that such qualified person does not meet other criteria.
- If there is no teacher available in a school, who is on the qualified list, the teacher who is selected to fill the vacancy in accordance with the established criteria, shall be considered as a substitute coach on temporary assignment and the position must be advertised next year.
- Applicants should possess their clearances (a child abuse, criminal, and FBI check).

- The class of qualifications will make the candidate eligible or the following level of coaching appointments:
  - Highly qualified - all coaching levels in senior high schools,
  - Qualified – all assistants on all levels including JV and cadet,
  - Acceptable – cadet level including third assistant football.

REQUIREMENTS:

- Applicants must actively pursue any players that fail to turn in equipment at the conclusion of the season.
- To work under the direction of the athletic director and the administrator in charge of athletics for all aspects of the sport.
  - Follow the “Athletics Code of Conduct.”
- Applicants from other schools must obtain a letter of permission from your principal before applying.

COMPENSATION:

- Compensation as listed in the Collective Bargaining Agreement.

REPLY TO:

- Kiana L. Thompson, Principal  
Email: klthompson@philasd.org
- Erik J. Goldstein, Athletic Director  
Email: ejgoldstein@philasd.org
  
- **Please reply with a cover letter and resume.**