



## School District of Philadelphia

**Title:** Food Services Utility Worker (Driver)

**Department:** Food Services

**Reports To:** Food Services Manager/Food Services Worker III

The School District of Philadelphia is the cornerstone provider of public education in Philadelphia. For forward-thinking administrators and educators, opportunities abound. The 130,000 students entrusted to the District arrive at school every day with an extraordinary range of needs and aspirations. We are committed to delivering on their right to an excellent public school education, and we are particularly focused on ensuring every student has access to exceptional educational opportunities. Equity is our mandate. Will you join us?

### **Job Summary**

Performs routine heavy manual labor involving lifting and carrying heavy containers, collecting and removing trash, performing heavy cleaning tasks and involves assisting on a service line.

### **Essential Functions**

- Lifts and carries crates of milk, heavy containers of food, trash cans and other containers.
- Collects and removes trash from food preparation and service areas.
- Sweeps, mops and waxes floors.
- Washes walls and appliances and performs other cleaning tasks as directed by the Manager or Supervisor.
- Receives deliveries of food and supplies; participates in the inventorying of food and supplies.
- Takes temperatures of cold and frozen food items delivered; records temperatures on HASSP log book
- Sets up service crates of milk or juice cartons or other food.
- Places food on serving counters; serves and portions food to children or adults in a cafeteria; receives money and makes change,
- Counts the number of food items prepared and sold.
- Operates compliant Point of Service and Point of Service computer terminal and/or roster.

### **Additional Functions for the Driver Specialty**

- Drives to various locations as required to perform duties.

### **Minimum Requirements**

- Education equivalent to the completion of the twelfth school grade.
- Two years of full-time, paid food services experience.

**Knowledge, Skills and Abilities**

• **Demonstrated knowledge of:**

- the public health guidelines when handling food
- the public health aspects of garbage/trash disposal.

• **Demonstrated ability to:**

- lift and carry heavy containers and equipment not in excess of fifty pounds.
- learn how to use institutional cleaning equipment.
- learn to use and care for equipment used in food services.
- read, write and count accurately.
- maintain personal cleanliness
- understand and follow oral and written instructions.
- establish and maintain effective working relationships.

**Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

**Additional Information**

- Reference ADA, 42 U.S.C.S., Section 12113 (d)- Person in job must not have nor contract any disease listed by the Secretary of Health and Human Services. Such person may be removed from their job pursuant to the American with Disabilities Act and appropriate due process.

**Driver Specialty**

**Certificates/Licenses**

Possession of a proper class license valid to operate a motor vehicle in the Commonwealth of Pennsylvania prior to appointment and during tenure of appointment.

<b>Talent Use Only</b>	
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Salary Grade	0423
Bargaining Unit	Local 634
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