



## School District of Philadelphia

- Title:** Food Services Worker I
- Department:** Food Services
- Reports To:** Food Services Manager/Food Services Worker III

The School District of Philadelphia is the cornerstone provider of public education in Philadelphia. For forward-thinking administrators and educators, opportunities abound. Over 131,000 students entrusted to the District arrive at school every day with an extraordinary range of needs and aspirations. We are committed to delivering on their right to an excellent public school education, and we are particularly focused on ensuring every student has access to exceptional educational opportunities. Equity is our mandate. Will you join us?

### **Job Summary**

Assists in the preparation and service of food within School District of Philadelphia facilities. Assembles sandwiches, prepares salads and desserts, and serves food. Cleans food preparation and/or service areas and maintains an accurate count of items produced and sold. May grill food, slice meats, and/or serve as a cashier in a cafeteria. Operates a compliant Point of Service (POS) and POS computer system/terminal.

### **Essential Functions**

- Assembles sandwiches; chops vegetables; prepares salads and fruit dishes; portions prepared desserts into serving containers.
- Portions and serves food to children and adults in a cafeteria; may place food on serving counters; may place packaged lunches on wire racks.
- Counts the number of items prepared and sold; may receive money and make change.
- Operates a compliant POS and POS computer system/terminal.
- Washes pots, pans, trays and other utensils; cleans preparation and/or service areas; may sweep and/or mop floor of food service area; may remove trash from kitchen and cafeteria.
- May prepare foods on a grill including but not limited to hamburgers and hot dogs; may slice meats; may bake simple desserts; may use a fryator.

### **Minimum Requirements**

- Education equivalent to the completion of the twelfth school grade.
- One year of full-time, paid food service experience.

### **Knowledge, Skills and Abilities**

- **Knowledge of:**
  - basic food preparation techniques.
  - the health and sanitation aspects of food handling and preparation.

• Ability to:

- learn to use and care for equipment used in food preparation and service.
- perform simple mathematical calculations.
- maintain personal cleanliness.
- read, write and count accurately.
- operate compliant Point of Service and Point of Service computer system/terminal.
- understand and follow oral and written instructions.
- establish and maintain effective working relationships.

**Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

**Additional Information**

Reference ADA, 42 U.S.C.S., Section 12113 (d) – Person in job must not have nor contract any disease listed by the Secretary of Health and Human Services. Such person may be removed from their job pursuant to the American with Disabilities Act and appropriate due process.

<b>Talent Use Only</b>	
Title Code	7601
Salary Grade	0410/8410
Bargaining Unit	Local 634
Date of Establishment	11/74
Date of Last Revision	2/17
Analyst	JAG