



## Office of Human Resources

### Job Postings for Schools for part-time or EC

#### Employment Information

##### Job Title:

- Summer Institute Facilitator for June 2020-August 2021
- Professional development facilitation for SY 19-20 & 20-21

**Date Requested: 10/24/19**

#### Candidates are asked to select which role they are applying for in the google form:

The Office of Academic Supports (OAS) is seeking teachers interested in delivering high-quality professional development to teachers and school leaders during the June 2020 and 2021 Summer Institutes as well as 19-20 & 20-21 professional development days. OAS is currently searching for teachers interested in facilitating the following grade-spans and content areas during summer institutes and/or district wide professional development days:

- Grades K-3 and 4-6 ELA & Mathematics
- Grades 7-12 ELA, Math, Science, and Social Studies
- District wide professional development days (grade-spans and contents areas same as above)

#### Facilitator Expectations (summer institutes)

- Teacher facilitators are expected to be available each day, during the summer institutes, between 7:30 AM and 4:00 PM (dates TBD)
- Teacher facilitators must also be available for the following trainings for which they will be compensated at the contractual PD or EC rate, depending on the type of work being done:
  - Two Train the Trainer sessions in February and March of 2020 and 2021; after school, from 4:00-6:00 pm
  - No more than four days after school, from 4:00-6:00 pm, in April and May of 2020 and 2021 for script review and revisions.
  - Two days to present the sessions, approximately 2 hours each day, as part of an institute rehearsal, prior to the Summer Institute in June 2020 and 2021
  - Set-up two days prior to the institute (dates & times TBD)

#### Facilitator Expectations (district PD days)

- Teacher facilitators are expected to be available on the PD day 30 minutes before the session is scheduled to begin (dates TBD)
- Teacher facilitators must also be available for a minimum of one script review to prepare for facilitating the content that will be scheduled two weeks in advance of the PD day. Script review options will include after school or Saturday options and teacher facilitators will be compensated at the contractual PD or EC rate, depending on the type of work being done.

#### Essential Functions

Deliver high-quality professional development to K-12 teachers to address the needs of all students and increase student achievement.

#### Minimum Requirements

- Must be current School District of Philadelphia employee
- At least five years of full time, appointed teaching experience in SDP
- Pennsylvania Certification Level II
- Experience teaching students in grades K-12 (as applicable)
- Experience with delivering professional development and training to teachers preferred

**Specific Criteria for ALL facilitators**

- Should be knowledgeable about:
  - Curriculum and Instruction
  - Assessments
  - Instructional Strategies
  - Instructional Responses
  - Technology Integration
  - Multi-Tiered Systems of Supports (MTSS)
  - SDP Curriculum Engine
- Have an excellent attendance and punctuality record during the last three (3) years (defined as no more than eighteen (18) occasions of lateness or absence for personal illness in the last three (3) years. A consecutive period of absence constitutes one occasion.
- Have no unsatisfactory documentation currently on file.

**Additional criteria by content area for facilitators****ELA Specific Criteria**

- Should be knowledgeable about:
  - Comprehensive Literacy Framework
  - PA Core Standards
  - Early Literacy best practices
  - ELA Instructional Shifts

**Math Specific Criteria**

- Should be knowledgeable about:
  - PA Core Standards
  - Standards for Mathematical Practice
  - Math Instructional Shifts
  - Mathematics Instructional Focus Domains and Clusters

**Science Specific Criteria**

- Should be knowledgeable about:
  - PA Science Standards and/or Eligible Content for relevant grade band
  - PA Core Standards/ Common Core Standards for Literacy in the Social Studies, Science and Technical Subjects
  - Next Generation Science Standards
  - SDP Science Curriculum Engine
  - Inquiry-based science instruction

**Social Studies Specific Criteria**

- Should be knowledgeable about:
  - PA Core Standards/ Common Core Standards for Literacy in the Social Studies, Science and Technical Subjects
  - PA Academic Standards for History, Geography, Government and Civics, and Economics
  - National Council for Social Studies C3 Framework
  - SDP Curriculum Engine for Social Studies
  - Social studies Disciplinary Practices (i.e. analyzing and evaluating primary and secondary sources, inquiry based instruction, communicating and writing within the discipline, etc.)
  - Authentic Assessments

**School: Office of Academic Supports****Region: Central Office****Dates:****Monday****Tuesday****Wednesday****Thursday****Friday****Saturday****Sunday**

<b>Hours: Will not be normal school day/hours</b>	7:30 AM-4:00 PM	7:30 AM-4:00 PM	7:30 AM-4:00 PM	7:30 AM-4:00 PM	7:30 AM-4:00 PM	N/A	N/A
<b>Hourly Rate:</b> <b>\$48.87 PD Leader rate (for time facilitating outside contractual work day)</b> <b>\$39.87 EC rate (for time preparing)</b> <b>\$29.45 PD participant rate (for time during script reviews)</b>				Benefits: none		Ye s	No
Start date: TBD		End date: September 2021					
<b>Office Requesting Announcement: Office of Academic Supports</b>							
<p>Submit a current resume that documents your prior experiences in professional development along with a cover letter expressing interest in the position to:</p> <p><a href="https://docs.google.com/forms/d/e/1FAIpQLSfiVvb5W0ZP0Mt3zOK2CTRCqYcitrPThi-bPEkrPJP7bpkg/viewform">https://docs.google.com/forms/d/e/1FAIpQLSfiVvb5W0ZP0Mt3zOK2CTRCqYcitrPThi-bPEkrPJP7bpkg/viewform</a></p> <p><b><u>All applications due by November 29, 2019</u></b></p> <p>The candidate will be selected in accordance with Article XVII.C.1 of the agreement between the School District and the Philadelphia Federation of Teachers.</p>							
Contact Name: Stacy Kerentzis							
Contact Phone: 215-400-6939					Email: akerentzis@philasd.org		
Once the form is completed, please email the form to <a href="mailto:jobs@philasd.org">jobs@philasd.org</a> This form is for the School District of Philadelphia <b>USE ONLY</b>							