



Office of Talent

Job Postings for Schools for part-time or EC

Employment Information

Job Title:

- Professional development facilitator for SY 20-21

Date Requested: 2/10/20

Summary

Candidates are asked to select which role they are applying for in the [google form](#):

The Office of Academic Supports (OAS) is seeking teachers interested in delivering high-quality professional development to teachers during the 2020-2021 professional development days. OAS is currently searching for teachers interested in facilitating the following grade-spans and content areas during the district wide professional development days:

- Grades K-3 ELA,
- 4-8 math,
- Algebra I, Algebra II, and Geometry

Facilitator Expectations (June Leadership Summit)

- Teacher facilitators are expected to participate each day, during the June Leadership Institute, between 7:30 AM and 4:00 PM (**June 22nd - June 25th**)
- Teacher facilitators will attend the sessions relevant to the content area and grade level for which they will be facilitating during the school year. Facilitators will also participate in adult learning theory sessions to prepare for their role as a facilitator. Participants will be compensated at the contractual PD participant rate of \$29.45/hour and will earn Act 48 hours.

Facilitator Expectations (district PD days)

- Teacher facilitators are expected to be available on the PD day 30 minutes before the session is scheduled to begin (dates TBD). If this time is outside of the contractual work day, compensation will be provided at the EC rate.
- Teacher facilitators must also be available for a minimum of two script reviews to prepare for facilitating the content that will be scheduled at least two weeks in advance of the PD day. Script review options will include after school or Saturday options and teacher facilitators will be compensated at the contractual PD or EC rate, depending on the type of work being done.

Essential Functions

Deliver high-quality professional development to K-12 teachers to address the needs of all students and increase student achievement.

Minimum Requirements

- Must be current School District of Philadelphia employee
- At least five years of full time, appointed teaching experience in SDP
- Pennsylvania Certification Level II
- Experience teaching students in the grade and subject that they are applying to facilitate content.
- Experience with facilitating professional development and training to teachers preferred
- A letter of recommendation from an administrator that speaks to the teacher's effectiveness as a teacher in the area they want to facilitate.

Specific Criteria for ALL facilitators

- Should be knowledgeable about:
 - Curriculum and Instruction
 - Assessments
 - Instructional Strategies
 - Instructional Responses
 - Technology Integration
 - Multi-Tiered Systems of Supports (MTSS)
 - SDP Curriculum Engine
- Have an excellent attendance and punctuality record during the last three (3) years (defined as no more than eighteen (18) occasions of lateness or absence for personal illness in the last three (3) years. A consecutive period of absence constitutes one occasion.
- Have no unsatisfactory documentation currently on file.

Additional criteria by content area for facilitators

ELA Specific Criteria

- Should be knowledgeable about:
 - Comprehensive Literacy Framework
 - PA Core Standards
 - Early Literacy best practices
 - ELA Instructional Shifts

Math Specific Criteria

- Should be knowledgeable about:
 - PA Core Standards
 - Standards for Mathematical Practice
 - Math Instructional Shifts
 - Mathematics Instructional Focus Domains and Clusters

School: Office of Academic Supports

Region: Central Office

Dates:	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
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Hours: Will not be normal school day/hours	7:30 AM-4:00 PM	7:30 AM-4:00 PM	7:30 AM-4:00 PM	7:30 AM-4:00 PM	7:30 AM-4:00 PM	N/A	N/A
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Hourly Rate: \$48.87 PD Leader rate (for time facilitating outside contractual work day) \$39.87 EC rate (for time preparing) \$29.45 PD participant rate (for time during script reviews)	Benefits: none		Yes	No
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Start date: TBD

End date: TBD

Office Requesting Announcement: Office of Academic Supports

Submit a current resume that documents your prior experiences in professional development, a letter of recommendation, and a cover letter expressing interest in the position to:

<https://forms.gle/eNdbPAP8kFVfCw7V9>

All applications due by March 6, 2020

The candidate will be selected in accordance with Article XVII.C.1 of the agreement between the School District and the Philadelphia Federation of Teachers.

Contact Name: Meredith Mehra

Contact Phone: 215-400-4280

Email:

leadershipsummit@philasd.org

Once the form is completed, please email the form to jobs@philasd.org

This form is for the School District of Philadelphia **USE ONLY**