

PART-TIME JOB OPPORTUNITY
Teacher Job Posting for
Grades 6 -12 ELA and Math After School Tutoring
2021 - 2022 School Year

Date posted: November 1, 2021

Application deadline: Until district needs are met

Job Summary:

The Office of Academic Supports (OAS) is seeking highly-qualified English Language Arts (ELA) and Math Teachers of Grades 6-8 and High School for synchronous, virtual learning. Based on student enrollment, Google Classrooms will be created in each content area. Teachers will be assigned as described in the Criteria for Selection later in this flyer. Teachers will be assigned to no more than 40 students and will work with no more than 20 students per tutoring session. Tutoring will take place Tuesdays and Thursdays from 4:00 PM - 6:15 PM. Tutoring sessions will be 60 minutes long with a 15-minute break in between. Compensation will not be given for break time.

- Tutoring Session 1: 4:00 PM - 5:00 PM
- Tutoring Session 2: 5:15 PM - 6:15 PM

Note: Tutoring teachers will receive information regarding each student's needs, during the week of training. Being selected means that you will be added to the OAS database and may be contacted to tutor. We will do our best to assign teachers to the grade or subject they are currently teaching.

Teacher(s) of the following certification areas needed:

- Grade 3-8 ELA and Math
- English 1, 2, 3 and 4
- Algebra I, Geometry and Algebra 2
- Elementary Education PreK-4; 4-8; K-6
- 7-12 English
- 7-12 Math
- Special Education PK-8
- Special Education 7-12 (content area)
- Pre-K-12 Special Education
- English as a Second Language PK-12; Secondary ELL

Please read the role of a tutor and the content of essential duties and responsibilities carefully before commitment.

Your role as a tutor might include the following:

- Working remotely or in-person individually or with small groups of students in grades 6-12 in [two] 60-minute sessions
- Clarifying and reviewing concepts taught in class

- Preparing tests and assessing students' skills on certain topics
- Taking attendance
- Creating a Google Folder per student to add and share assignments
- Monitoring student progress and sharing results by sending monthly progress reports to the student, content teacher, and parents
- Sending final progress reports to student, content teacher, and parents

Important Program Dates:

Week of November 18, 2021	Training start date; times and Zoom links upon hire
Monday, November 22, 2021	Class building/Student Rostering
Tuesday, November 29, 2021 - Thursday, May 19, 2022	Tutoring start and end dates

Additional PD will be planned during the program and teachers will be notified in advance and compensated at the PD rate per hour.

Compensation:

Training rate \$29.45 per hour; Tutor EC rate \$39.87 per hour

NOTE: If students do not attend tutoring you will not be compensated for your time.

Essential Duties and Responsibilities vary by content and grade level.

English Language Arts (ELA) (Grades 6-8, English 1, English 2, English 3, and English 4 teachers ONLY)

- Determine key skills and requirements for teacher profile
- Using grade-level complex texts, provide students with access and strategies to analyze texts.
- Scaffold and differentiate instruction based on student needs.
- Use the curricular resources and documents (i.e. quarters-at-a-glance) to provide students with tutoring aligned to core instruction.
- Fluency with tech tools (i.e. Zoom, google classroom).
- Communicates effectively with all stakeholders (i.e. students, parents, teachers).
- Build a positive rapport with students from across the district to motivate and engage them with the content in order to close the achievement gap.

Math (Grades 3-8, Algebra I, Algebra II, and Geometry teachers ONLY)

- Determine key skills and requirements for teacher profile
- Use Core Resources (Math Expressions, Savvas, and Big Ideas) to provide grade-level instructional support.
- Provide differentiation strategies and “just in time” scaffolding to students to provide access to the grade-level content.
- Provide instruction following the Common Core State Standards



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- Use the curricular resources, quarters-at-a-glance, to facilitate instruction during tutoring sessions.
 - Be fluent with technology tools such as Zoom, Google Meet, Google Classroom, Smart Learning Suite Online, Desmos (i.e. Zoom, google classroom).
 - Communicates effectively and frequently with all stakeholders (i.e. students, parents, teachers).
 - Build a positive rapport with students from across the district to motivate and engage them with the content in order to close the achievement gap.

Required Experience:

- Applicants are required to possess a valid PA teaching certificate.
- Have a minimum of 3 years of experience as a classroom teacher of the grade band(s) and language specified.
- Committing to all deliverables and deadlines.
- Demonstrate effective communication skills, and display the ability to function as a constructive team member when working with peers and administrators.
- Be a regularly appointed teacher in the School District of Philadelphia.
- No unsatisfactory documents in the applicant's personnel file from the past 18 months.
- An excellent record of attendance and punctuality during the last three (3) years (defined as no more than 18 occasions of personal illness, excluding one extended period of illness).

Preferred experience:

- Previous experience with lesson and unit planning.
- Prior experience in tutoring.

Application Procedure

Interested applicants should submit the following to **click [HERE](#)**.

- Resume
 - Recommendation from Principal or Assistant Principal
 - Tutoring questions should be submitted to tutoring@philasd.org. Please do not directly contact any of the content teams listed above about the position.
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