

PART-TIME JOB OPPORTUNITY
SATURDAY SCHOOL CREDIT RECOVERY
SBTL Job Posting
2021- 2022 School Year

Date Posted: 12/16/2021

Application Deadline: 12/20/2021

Saturday School Credit Recovery – SBTL

Saturday School Credit Recovery is a program for current 10th - 12th grade students who need to recover credits in order to stay on track for graduation. The Saturday School Credit Recovery Program SY 2021-22 is **virtual**. We will use the SIS/Infinite Campus for record keeping, attendance & grading.

Program Date

January -- 8, 15, 22, 29

February -- 5, 12, 19, 26

March -- 5, 12, 19, 26

April -- 2, 9, 23, 30

May -- 7, 14, 21

Program Time

Staff: 8:00am - 1:30pm

Students: 8:45am - 1:30pm

Midterm: February 12, 2022 Final: May 14, 2022

Based on student enrollment, classes will be created in each content area. Teachers will be assigned as described in the [Criteria for Selection](#). Each Credit Recovery course will include 50 hours of instruction.

INTERESTED SBTL PLEASE APPLY

DUTIES:

Under the direction and supervision of the Saturday School Credit Recovery Administrator:

- Demonstrated ability to operate email, Word, Excel, SIS
- Demonstrated ability to use Zoom, Google Apps, SMART Board, and online instructional tool
- Serves as the curricular, instructional, and assessment expert in content areas and provides teachers with robust support designed to improve teacher practice and achieve consistently strong academic outcomes for all students
- Support implementation of high quality project based learning in Saturday program
- Collaborate with AP, EL point, special education and ESOL teachers, and grade teachers to ensure effective and high quality instruction is provided to all student

- Conduct classroom visits, diagnoses, and coaching - Uses release time to support teachers in improving their practice through frequent classroom visits, targeted feedback, and other coaching and co-planning support
- Supports a culture of high expectations and data-informed instruction by using relevant data to identify and prioritize opportunities to improve curriculum, instruction, assessment, and professional development
- Supports teachers with understanding high-impact instructional practices, aligned to the priority standards being implemented in Saturday school.
- Develops non-evaluative individualized coaching plans for teachers and supports them in setting and meeting student learning and teacher practice goals; responds to the diverse learning needs of teachers and identifies, promotes, and facilitates varied and differentiated professional development and support
- Provides constructive feedback on strategies to strengthen teacher practice and address student needs aligned to the comprehensive school plan
- Uses clear and organized communication systems to regularly communicate with leaders, teachers, students, and families

CRITERIA:

- Be an appointed SBTL in the School District of Philadelphia.
- Demonstrate proficiency with outlined responsibilities.
- Be able to commit to work on the dates as listed above on Saturdays between the hours of 8:00 a.m. – 1:30 p.m, and facilitate/lead one (1) one-hour professional learning sessions with Saturday Credit Recovery per month.
- Have an excellent attendance and punctuality record during the last three (3) years: defined as no more than eighteen (18) occasions of lateness or absence for personal illness in the last three (3) years. Consecutive absences constitute one occasion.
- Have no unsatisfactory documentation currently or pending on file.
- Be willing and able to attend Saturday School Orientation and Professional Development session afterschool on December 20, 2021. Sign up via Cornerstone, Titled: Saturday Credit Recovery PD.

COMPENSATION: SBTL for the Saturday School Credit Recovery program will be compensated based on their hourly rate. Teachers will be allotted a prep.

SELECTION: Interviews may be required. Not all candidates may be interviewed. Preference in selection is given to teachers who have previously taught in a city-wide School District of Philadelphia Credit Recovery program. Should student enrollment not be reached, or be maintained at expected levels, staff reductions may be necessary. Possible reductions will be based on the agreement with the Philadelphia Federation of Teachers in accordance with program seniority then system seniority with deference to certification areas needed to staff course offerings.

METHOD OF APPLICATION: Possible reductions will be based on the agreement with the Philadelphia Federation of Teachers in accordance with program seniority then system seniority with deference to certification areas needed to staff course offerings.

- Resume (please indicate all areas of certification)
- A list of your qualifications based on the Criteria for Selection section in this flyer

Teachers interested in being selected for Saturday School Credit Recovery for 2021-2022 School Year should submit the following to the Office of Academic Supports, Ms. Geneva Sloan via the application form by December 20th. Questions? Email at saturdaycreditrecovery@philasd.org.

Application: [LINK](#)