



Employer Information	
Facilitator for the 2022-23 Supportive Environments Professional Learning Cycles	Date of Request: 7/19/2022
<p>Professional Learning Cycles will be the means by which district-wide PD for school-based staff is delivered in the 2022-23 school year. Professional Learning Cycles will focus on two key areas: 1) Tier 1 Instruction; 2) Supportive Environments. This T4 opportunity is related to the <i>Supportive Environments</i> strand intended for school-based staff and provided on days dedicated to professional development.</p> <p>The goal of the Professional Learning Cycles is to provide school-based staff with multiple opportunities throughout the year to engage with critical content; for each session within a strand to build on previous sessions; and, to provide thematically connected and practically applicable PD across the year. Each of the two strands will include three Professional Learning Cycles; Cycle 1 will span Fall, 2022; Cycle 2 will occur in Winter, 2023; and Cycle 3 will occur in Spring, 2023. During each cycle, there will be several T4 opportunities for school-based staff to facilitate PD sessions.</p> <p>In the Supportive Environments strand, sessions will address a range of content, including adult wellness; relationships; equity; student behavior; social-emotional learning; trauma; restorative practices; and mental health. Connections within and across these topics will be emphasized and sessions will provide staff with opportunities to practice, plan, and reflect on new strategies and content.</p> <p>This T4 facilitator position requires the selected individuals to contribute to the 2022-23 district-wide professional learning cycles by:</p> <ul style="list-style-type: none"> ● Facilitating a minimum of 4 and as many as 13 virtual, synchronous <i>Supportive Environments</i> PD sessions throughout the year. Sessions will range in length from 55 minutes to 2.5 hours. ● Participating in all facilitator onboarding meetings, training, and planning sessions, for a total of up to 6.5 hours of paid prep time prior to each <i>Supportive Environments</i> PD session. 	
Job Responsibilities	
<ul style="list-style-type: none"> ● Facilitate a minimum of 4 and up to 13 PD sessions over the course of the 2022-23 school year. This includes: <ul style="list-style-type: none"> ○ at least 4 of the following 6 district-coordinated PD dates: <ul style="list-style-type: none"> ■ August 25 ■ September 16 ■ November 4 ■ December 2 ■ January 3 ■ February 17 ○ as many as possible (with principal's consent) of the following school-coordinated PD dates: <ul style="list-style-type: none"> ■ October 7 ■ December 16 ■ January 20 ■ March 3 ■ April 15 	



- May 5
- May 19

- Attend and participate in all facilitator meetings, paid at the contractual PD or EC rate (rate determined by content of meeting). Meetings and planning sessions will be conducted via zoom during the summer or in after-school hours.
- As a facilitator, deliver a pre-designed PD via Zoom. Facilitators will have the option of designing activities, breakouts, or other delivery methods to suit their presentation style and engage participants.
- Communicate any conflicts or issues proactively with the *Support Environments* team.
- Collaborate with co-presenters and other colleagues
- Administer feedback surveys to participants

Minimum Requirements

- Engages with students as part of their daily work
- Demonstrates content expertise in the areas addressed by *Supportive Environments* Professional Learning Cycle
- Demonstrate effective communication skills related to facilitating adult learning through professional development.
- Ability to facilitate professional development in a virtual environment (i.e. computer with working camera and microphone, etc.)
- Must NOT be contractually prohibited from earning extra pay for extra work in the District

Specific Criteria

Specific Criteria source material

- Has no unsatisfactory documents in applicant’s personnel file from the past 18 months
- Has an excellent record of attendance and punctuality during the last three (3) years (defined as no more than 18 occasions of personal illness, excluding one extended period of illness)

School: N/A

Region: Central Office

Dates:	Monday	Tuesday	Wednesday	Thursday	Saturday	Sunday
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Hours:	Varies	Varies	Varies	Varies	Varies	Varies
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Hourly Rate: (Teachers/Counselors)

PD Participant Rate- \$29.45

EC Rate- \$39.87

Staff Development Planning (PD Planning) \$39.87

Staff Development Leader / Facilitator rate is \$48.86

Benefits: No

Facilitators who elect to participate in all Supportive Environments sessions will have the opportunity to receive payment for up to 67 hours of work during the 2022-23 school year.

Note: Rates for additional roles will be verified by the Office of Class and Compensation



Start Date: August 8, 2022 End date: June 30, 2023

Office Requesting Announcement: Office of Student Support Services

Applicants should submit the following documents via the Application and Session Proposal form [HERE](#):

1. A cover letter explaining your qualifications to facilitate professional development on a range of content, including adult wellness; relationships; equity; student behavior; social-emotional learning; trauma; restorative practices; and mental health. The letter should detail any previous experience you have presenting on the content areas.

2. Current resume

Notifications for decisions will begin to be communicated by August 1, 2022

Contact Name: Darnell Deans

Contact Phone: 215-400-6765

email: ddeans@philasd.org

This form is for the School District of Philadelphia *USE ONLY*