



2023 SENIOR CREDIT RECOVERY PROGRAM Teacher Job Posting

Date Posted: 09/19 /2023

Application Deadline: 10/9/2023

The 2023 Senior Credit Recovery Program is an initiative for students identified as seniors during the 2022-2023 school year, who need to recover 1-2 credits to meet the School District of Philadelphia's graduation requirements. The 2023 Senior Credit Recovery Program is 100% virtual. We will use the SIS/Infinite Campus for record keeping, attendance & grading. Each Credit Recovery course will include 45 hours of instruction.

DUTIES:

Under the direction and supervision of the 2023 Senior Credit Recovery Administrator:

- Familiarity and understanding of Edgenuity
- Teach a Credit Recovery course, record session attendance in the Student Information System (SIS), and adhere to all reporting deadlines
- Demonstrated ability to operate email and SIS
- Demonstrated ability to use Technology, Edgenuity and Zoom
- Reteach concepts when students are challenged with content mastery
- Provide individualized & small group instruction to support assignment completion and mastery of skills and concepts
- Review and grade student assignments in a timely manner
- Monitor student progress in Edgenuity
- Manage classroom and culture ensuring students adhere to SDP student handbook, i.e. non-disruptive behavior
- Communicate regularly with the 2023 Senior Credit Recovery Program administrator regarding any issues with students' attendance and academic progress
- Demonstrate timeliness in documenting student progress and final grades

CRITERIA:

- Appointed secondary certified teacher in English, Math, Science, Social Studies or Special Education in the School District of Philadelphia.
- Commit to work on the dates and times of the program (listed below)
- Attend one 1.5 hour professional learning session with District staff and the Edgenuity staff on **October 16th from 3:30 to 5:00**.
- Experience with scaffolding students' learning to meet grade level expectations
- Excellent attendance and punctuality record during the last three (3) years defined as no more than eighteen (18) occasions of lateness or absences for personal illness in the last three (3) years. A consecutive period of absence constitutes one occasion.
- No unsatisfactory documentation currently on file.



COMPENSATION: Teachers for the 2023 Senior Credit Recovery program will be compensated based on their individual rate. The compensation rate for professional development is \$33.03 per hour.

SELECTION: Preference in selection is given to teachers who have previously taught in a city-wide School District of Philadelphia Credit Recovery program. Classes and teacher assignments are developed based on enrollment. Should student enrollment not be reached, or be maintained at expected levels, staff reductions may be necessary. Possible reductions will be based on the agreement with the Philadelphia Federation of Teachers in accordance with program seniority then system seniority with deference to certification areas needed to staff course offerings.

METHOD OF APPLICATION: Teachers interested in being selected for the 2023 Senior Credit Recovery program for the 2023-2024 School Year should submit the following to the Office of PostSecondary Readiness/Pathways to Graduation, via electronic submission using [this link](https://bit.ly/seniorcreditrecoveryprogram) by October 9, 2023.

Link: bit.ly/seniorcreditrecoveryprogram

- Resume (please indicate all areas of certification)
- A letter of interest, describing your qualifications based on the *Criteria for Selection* section in this flier

If you have questions or concerns please email me Ms. Ronesha Star Nixon at (rnixon2@philasd.org)

Teacher(s) with the following certifications are needed:

<ul style="list-style-type: none"> • 7-12 English • 7-12 Math • 7-12 Physical Science/Environmental Science • 7-12 Biology • World Language • Arts & Humanities 	<ul style="list-style-type: none"> • 7-12 Social Studies • 7-12 Chemistry • Secondary Special Education LS • Secondary ELL • Multi-disciplinary Project (English (7-12 Certification))
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PROGRAM DATES: 10/2/23-11/28/23	
Week 1 – 10/17, 10/18 Week 2 – 10/23, 10/24, 10/25 Week 3 – 10/30, 10/31, 11/1 Week 4 – 11/6, 11/8	Week 5 – 11/13, 11/14, 11/15 Week 6 – 11/20, 11/21 Week 7 – 11/27, 11/28, 11/29 Week 8 – 12/4, 12/5, 12/6 **No Class- 11/22**
PROGRAM TIME: Staff: 3:30pm - 5:30pm Students: 3:45pm - 5:30pm	