
Position: Science Professional Learning Facilitator

Salary:

- \$30.33/hour EC rate for script review
- \$50.33/hour Leader In Service rate for Facilitation

Hours: Weekly hours are dependent on the type of PD being facilitated, not to exceed 4 hours per week

Essential Functions

The Office of Curriculum and Instruction (OCI) is seeking highly-qualified teachers that are willing, and able, if needed, to deliver high-quality professional development to teachers on best practices in science planning, instruction, and assessment, based on the Planning Guides found on the [Instructional Planning](#) site. Teachers interested in being placed on the list to facilitate PD should select the content and grade-band they are applying for. Being selected means that you will be added to our database and may be contacted to facilitate PD.

Facilitator Expectations

- Teacher facilitators will be notified up to two weeks prior to the expected PD facilitation date and are expected to be available on the selected date 30 minutes before the session is scheduled to begin (dates TBD). If this time is outside of the contractual workday, compensation will be provided at the EC rate.
- Teacher facilitators must also be available for a minimum of two script reviews to prepare for facilitating the content that will be scheduled at least two weeks in advance of the PD day. Script review options will include after school options and teacher facilitators will be compensated at the contractual PD or EC rate, depending on the type of work being done.

Essential Duties and Responsibilities

Responsibilities include, but are not limited to:

Must agree to:

- Be willing and able to be on call for PD facilitation two weeks prior to the scheduled date.
- Meet deadlines and/or proactively communicate at any point you may be falling behind.
- Work collaboratively with the Office of Curriculum and Instruction staff and the other team members.
- Be willing and able to plan, collaborate and communicate with co-presenters.

- Respond to communications from the Office of Curriculum and Instruction staff in a timely manner (within 24 hours).

Requirements:

Applicants must:

- Have expertise in designing and/or implementing three-dimensional instruction as described in the Next Generation Science Standards and/or PA STEELS standards
- Have experience facilitating professional learning for science teachers
- Be a fluent user of Google Slides and facilitating sessions on Zoom.
- Experience with using digital resources and tools to enhance professional learning.
- Have at least 3 years' experience in teaching the subject for which they are applying
- Demonstrate effective communication skills, and display the ability to function as a constructive team member when working with peers and administrators.
- Have an excellent attendance and punctuality record during the last (3) years (defined as no more than 18 occasions of absence for personal illness, illness in the family or lateness during the last 3 years. A consecutive period of absence constitutes one occasion).
- Have no unsatisfactory documentation currently on file.
- Be a regularly appointed School District of Philadelphia teacher.

Application Procedure

Interested applicants should complete the link by clicking [here](#). Below is the required information for submission, which you may want to prepare ahead of applying.

- Cover Letter: Describe with specific evidence your expertise in the following areas:
 - Designing and/or implementing three-dimensional instruction as described in the Next Generation Science Standards and/or PA STEELS standards
 - Facilitating professional learning for science teachers
- Resume describing relevant experience

After initial screening, candidates may be asked to complete a performance task.